



EXECUTIVE DIRECTOR Position

District 19 Community Services Board, a provider of community-based services for individuals with mental illnesses, developmental disabilities, or substance use disorders, is seeking a dynamic, highly qualified and established leader to become its Executive Director. Located in the South Central Virginia, District 19 Community Services Board is situated in an area rich with history and full of vibrant culture. The area is close to several colleges and universities and is convenient to many local and state parks and trails as well as metropolitan areas. The Executive Director is directly accountable and responsible for the overall success of the entire District 19 Community Services Board operation to include budgeting, strategic planning, program evaluation, contracting, financial management, human resources, employee benefits, risk management, data and technology systems, training, EEO management, licensure, accreditation, and all clinical and supportive services. The Executive Director is employed under an annually renewable contract with a 16-member Board of Directors and is evaluated annually by the Board. The Executive Director will be responsible for all aspects of the management of over 250 staff throughout the following localities: Colonial Heights, Dinwiddie, Emporia, Greensville, Hopewell, Petersburg, Prince George, Surry, and Sussex, with an annual budget of \$17.2 million plus. District 19 Community Services Board has a reputation for providing exceptional person-centered services.

An applicant must have an undergraduate degree in social work, psychology, rehabilitation counseling, or another human services-related field or in business, public, hospital, or healthcare administration or another management-related field. This could include nursing home experience or managed care organizations. Comparable related experience may substitute for education. Considerable experience (e.g. 6-10 years) in leading public or private organizations with functions and responsibilities similar or comparable to District 19 Community Services Board, and some (e.g. 2-5 years) experience in reporting to a Board of Directors is required. Considerable knowledge of the principles and practices of human services and health services administration, business administration, or government program administration, human resources management, data and technology, and financial management, including budgeting, resource allocation, monitoring, and auditing is required. Some knowledge of mental health, developmental, and substance use disorder programs and services delivery is required.

The preferred candidate will have a graduate degree in one of the fields listed above; extensive experience (e.g. more than 10 years) in leading public or private organizations with functions and responsibilities that are similar or comparable to District 19 Community Services Board; considerable experience in reporting directly to a governing board; considerable knowledge of mental health, developmental, and substance use disorder programs and services delivery; and ability to provide clinical or programmatic oversight of these services. For more information about the position or how to apply, please visit www.D19CSB.com. District 19 Community Services Board is an Equal Opportunity Employer and a Drug-Free Workplace committed to workforce diversity. It is Preferred that The Executive Director shall maintain a fixed, permanent, and primary residence within the area served by District 19 Community Services Board during his or her tenure.

To APPLY: Please visit our website at www.D19CSB.com for information on services provided. Applicants must submit a completed District 19 Community Services Board employment application, detailed resume, salary history, and cover letter outlining his or her interest in and qualifications for this position. If the application does not include a cover letter, detailed resume, and salary history, it is not complete and will not be accepted. Applications are available at www.D19csb.com.com. Return applications to the attention of Katrina Parker, District 19 Community Services Board, 20 West Bank Street, STE 7 Petersburg, VA 23803 or kparker@d19csb.com. The salary for this position is commensurate with qualifications and experience. District 19 Community Services Board provides an attractive benefits package, including participation in the Virginia Retirement System. It is preferred that The Executive Director shall maintain a fixed, permanent, and primary residence within the area served by the District 19 Community Services Board during his or her tenure. District 19 CSB is an Equal Opportunity Employer and a Drug-Free Workplace committed to workforce diversity.

APPLICATION DEADLINE: Open Until Filled
Applications must be RECEIVED by the deadline in order to be accepted.