

Hospital Administrator Opportunities in Minnesota
\$34.26 - \$49.29 /hourly; \$71,535 - \$102,918 /annually

The Minnesota Department of Human Services is seeking talented Hospital Administrators for two of our behavioral health facilities in Greater Minnesota, with relocation reimbursement available!

Child & Adolescent Behavioral Health Services (CABHS) – Willmar, MN

We have an extraordinary opportunity for an ambitious and innovative hospital administrator to lead the development of a new hospital from the ground up. The State of Minnesota will spend \$7.5 million to construct a new 16-bed psychiatric hospital for children ages 6 to 18 who have serious behavioral and emotional conditions. Our new facility needs inspired leadership. As the Hospital Administrator for CABHS, you will participate in designing the facility, as well as influence the direction and scope of treatment programming. You'll lead a dedicated team of staff, including hospitalists, psychiatrists, nurses, social workers, and rehabilitation workers committed to improving the lives of youth.

Community Behavioral Health Hospital (CBHH) – Baxter, MN

Located just five miles west of Brainerd, MN, this 16-bed inpatient psychiatric facility provides rapid assessment and stabilization for adults experiencing acute mental health symptoms. Supports can be incorporated into treatment by serving patients as close as possible to their home communities. Our multidisciplinary team consists of hospitalists, psychiatrists, nurses, social workers, and rehabilitation therapists, all dedicated to using person-centered approaches to best meet the needs of each individual. A supportive team atmosphere and commitment to the core values of integrity, respect, and safety make CBHH Baxter a great place to work.

Responsibilities of each Hospital Administrator include:

- Provide overall administrative direction and leadership to the clinical, human, fiscal, and physical plant resources to ensure delivery of the highest quality care and treatment.
- Determine the direction and scope of treatment staff activity;
- Develop strategies to identify and resolve operational and physical plant issues;
- Establish and maintain collaborative relationships with local, county, and community services to provide an array of treatment resources for patients;
- Ensure training and credentialing requirements are met and encourage staff professional development;
- Ensure treatment services continuously meet or exceed all applicable Federal, State and local rules, standard, and regulations.

Benefits:

Relocation reimbursement available! The State of Minnesota offers an excellent employee benefits package, including low-cost medical and dental insurance with affordable dependent coverage, employer paid life insurance, short and long term disability, pre-tax flexible spending

accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

Minimum Qualifications:

- Bachelor's degree in public health, hospital administration, business administration or closely related management field;
- At least three years of managerial experience in a healthcare setting;
- Knowledge of laws, rules and regulations relating to hospital operations;
- Working knowledge of community resources, data reporting management, documentation and recordkeeping systems, human resources and labor relations practices, funding resources and funding requirements;
- Knowledge of Quality Assurance Process Improvement;
- Possession of strong organization skills;
- Ability to communicate effectively;
- Ability to promote a team oriented work environment;
- Demonstrated leadership skills and abilities.

Preferred Qualifications:

- Licensed as a mental health professional;
- Master's degree in public health, hospital administration, business administration or closely related management field.

Apply online today at www.mn.gov/careers!

CABHS Administrator – Job ID# 11388

CBHH Administrator – Job ID# 18410

HAVING TROUBLE WITH THE APPLICATION & WEBSITE?

Contact the helpdesk at 651-259-3637 or careers@state.mn.us.

You can also visit <http://www.mn.gov/mmb/careers/applicant-help>.

Our mission as an employer is to actively recruit, welcome and support a workforce, which is diverse and inclusive of people who are underrepresented in the development of state policies, programs and practices, so that we can support the success and growth of all people who call Minnesota home.

Apply Here: <https://mn.gov/careers>

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